



Association for Behaviour Analysis Australia

ABA Australia Conference Terms and Conditions for Speakers

All Speakers, whether invited by the Committee or accepted via the [Call for Papers](#), and all persons submitting or coordinating a proposal on behalf of a Speaker, must be aware of, and agree with, the ABA Australia Speaker Terms and Conditions.

1. Definitions and Interpretation

- a. The term '**Annual Conference**', or the '**Conference**' means the Association of Behaviour Analysis Australia 7th Annual Conference.
- b. The term '**Conference Organiser**' or the '**Conference Committee**' refers to ABA Australia volunteer group that manages the 7th Annual Conference logistics, including registration, accommodation and sponsorship bookings, and is the appointed data custodian for all personal data collected by ABA Australia for the purposes of promoting the 7th Annual Conference.
- c. The terms '**Participant**', '**Attendee**', '**Delegate**' or '**Registrant**' refer to any person who registers and/or attends or is invited to attend the Conference – whether in-person or virtually – including but not limited to Speakers, Sponsors, Vendors, Media Representatives and Contractors.
- d. The term '**Speaker**' or '**Presenter**' refers to any presenter or co-presenter, session chair, panellist or co-panellist, session moderator, session discussant, session facilitator or moderator who is participating at a conference session, whether in-person or virtually.
- e. The term '**Primary Contact**' or '**Submitter**', in the context of the program or Call for Papers refers to the person who submits a new proposal.
- f. The term '**Sponsor**' includes any person, firm, company or corporation and its employees and agents identified in the booking form or other written request for a sponsorship item.

2. Submitting a proposal

- a. All persons who submit a proposal ('Primary Contacts') agree to receive consent from their co-Speakers to submit their personal details such as name, organisation and contact details via the online submission form.
- b. Primary Contacts agree to ensure that all their co-Speakers are aware of the ABA Australia Terms and Conditions, including the applicable Speaker registration fees, should their proposal be accepted into the program.



- c. Primary Contacts agree to be the main point of contact in the pre-planning of the Conference program if their proposal is accepted and inform all Speakers of any communications and information regarding the conference.
- d. Primary Contacts agree to advise the conference committee in writing at events@auaba.com.au of any changes as soon as they are known.

3. **Withdrawing a proposal or a session**

- a. Withdrawals need to be communicated in writing to the conference committee at events@auaba.com.au by the person who originally submitted the proposal ('Primary Contact'). In doing so, ABA Australia assumes that all other co-Speakers have been informed of the withdrawal.
- b. Once a proposal is withdrawn, it will not be reinstated.

4. **Speaker registration**

- a. The acceptance of a speaking proposal does not include registration or any costs associated with attendance at the Conference (such as travel and accommodation), or any other costs associated with the preparation or delivery of the presentation.
- b. All Speakers agree to pay the conference registration fee at 'flash sale' rate.
- c. All Speakers agree to register for the Conference by 15 June 2022 and are subject to the Registration Terms and Conditions listed above.
- d. All Speakers agree to attend the Conference in-person, unless they are unable to attend physically due to travel restrictions, border closures, or other reasons beyond their control, or unless approved by the Conference Committee.
- e. Speakers may be asked to pre-record their presentation in case they are unable to attend physically due to travel restrictions, border closures, or other reasons beyond their control.
- f. All Speakers agree to be available to present on any of the main two days of the Conference.
- g. If none of the Speakers of an accepted proposal have registered by 15 June 2022, the session may be completely withdrawn from the program at the discretion of the Committee.

5. **Non-commercial policy**

- a. All persons who make a submission ('Primary Contacts') and all Speakers understand and agree that the 7th Annual Conference is a forum for learning and networking and as such is non-commercial. Under no circumstances should a programmed session be used for direct promotion of a presenter's product, service or other self-interest.

6. **Conference proceedings**

- a. PowerPoint presentations and videos will be collected for the purposes of running an on demand session, if required.
- b. Presentations (Powerpoint), handouts or any other media files related to the Speakers' presentation will not be made publicly available on the website after the Conference. Speakers should encourage delegates to contact them personally to share presentation information.



7. Intellectual property use

- a. **Intellectual Property Rights:** ABA Australia agrees that the Intellectual Property Rights in the material presented by the Speaker at the 7th annual conference in conjunction with the Conference presentation (including slides, handouts and other such aids) are owned by the Speaker, and nothing in this agreement transfers or confers any Intellectual Property Rights in the material to ABA Australia.
- b. **Warranties:** The Speaker warrants to ABA Australia that all material provided by the Speaker for the Conference is (i) wholly original to the Speaker, (ii) not subject to any actual or threatened litigation or claims, and (iii) not in violation of the Intellectual Property Rights, privacy rights, common law rights, statutory rights or other rights of any other person(s).
- c. **Recording of the presentation:** The Speaker authorises ABA Australia to record, duplicate and distribute photographic and/or audiovisual files of the presentation to Conference Delegates and any other persons in the course of the 7th Annual Conference business.
- d. **Video and photography during the Conference:** Sessions will be photographed, filmed and/or webcasted (on-demand) at the Conference for publication on the Conference website, social media channels and/or other online or to use to promote future conferences.

8. Cancellation or postponement or other change of Conference by ABA Australia

- a. In the event of cancellation or postponement of the Conference, or a change in the manner in which the Conference is held or attended by the Speaker (e.g. in-person to virtual), due to circumstances beyond the reasonable control including but not limited to, acts of terrorism, war, acts of God, natural disaster or global health crises (including government restrictions on travel or gatherings), ABA Australia cannot be held responsible for any cost, damage or expense which may be incurred by Speakers as a consequence of such cancellation, postponement or change.
- b. In the event of cancellation or postponement of the Conference, or a change in the manner in which the Conference is held or attended by the Speaker (e.g. in-person to virtual), by ABA Australia, the maximum liability of ABA Australia is limited to a refund of the Speaker registration fee with no additional liability for travel costs, hotel costs, or any other costs or expenses whatsoever.

9. Insurance

- a. Speaker registration fees do not include insurance of any kind. It is strongly recommended that Speakers take out insurance at the time of booking to include any eventuality including but not limited to loss of fees through cancellation of the organisation's participation in the Conference or through cancellation of the Conference, loss of airfares through cancellation for any reason including airline or



related services, strikes, loss or damages to personal property, force majeure or any other reason.

10. **Liability**

- a. Speakers attend the Conference at their own risk.
- b. Speakers agree not to hold ABA Australia liable for any losses, damages, expenses, costs, claims or liabilities suffered or incurred by Speakers, or their employees, representatives, agents, contractors or registered staff, including consequential or indirect losses or loss of profit through registering for the Conference, attending the Conference (whether in person or virtually), cancellation or postponement of the Conference, failure of the Conference to achieve your expectations, or for any error or omission by ABA Australia.
- c. Speakers agree not to hold ABA Australia liable or responsible for any personal injury (i.e. physical, psychological or emotional stress) or any loss or damage to personal property.

11. **Privacy**

- a. ABA Australia understands that your privacy is important to you and we are committed to complying with the Privacy Act and the Australian Privacy Principles in relation to all Personal and Sensitive Information that we collect from you.

12. **Code of Conduct**

- a. We expect all Speakers to abide by the [Events Code of Conduct Policy](#). You acknowledge that you have read and understood the [Event Code of Conduct Policy](#).